

# BEERCROCOMBE PARISH COUNCIL

## ORDINARY PARISH COUNCIL MEETING

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 19<sup>th</sup> January 2015

### 1648 ATTENDANCE AND APOLOGIES

*Councillors:* Mr. B. Burrough, Mr. C Dale, Mr. A Davies, Mr. Harvey, Mrs. S Prideaux, Mr. A Reed, Ms Wright

*Public:* Cllr Steele (SSDC),

*Apologies:* Cllr Yeomans (SCC).

### 1649 DECLARATIONS OF INTERESTS

There were no declarations of interest.

### 1650 MINUTES OF THE LAST MEETING

Minutes of the Ordinary Parish Council Meeting held on 17<sup>th</sup> November 2014 were approved and signed.

### 1651 MATTERS ARISING FROM THE MINUTES

There were no matters arising.

### 1652 PARISHIONERS' FORUM

There were no issues raised.

### 1653 MATTERS OF REPORT

- **Footpaths**

No new issues to report.

- **Highway matters**

The culvert and drain between Frog Street and Broadmead has been cleared by Highways and is now flowing freely.

The Chairman has spoken to Chris Weekes, the replacement for Mr McWilliams and he is happy to meet with members to discuss highway problems in the Parish. It was **agreed** that Mr Harvey would contact him and arrange a meeting as there are several issues to discuss including excess water on the road in Radigan Lane and the emergence of various pot holes.

Mr Dale reported that a parishioner has broken a drain pipe in the road whilst putting in a new driveway. Mr Harvey will speak to the property owner to establish what plans are in place for its repair.

- **Planning**

SSDC has confirmed that there will be no S106 monies available in respect of the Manor Farm development.

### **1654 TO AGREE BUDGET AND PRECEPT REQUIREMENTS FOR 2015/16**

Proposals for the 2015/16 budget were circulated. Most items of expenditure were in line with previous years, except for a salary increase of £20 for the Clerk and a proposed increase of £60 to the Beer & Curry Takeaway as a contribution towards the printing costs.

Total expenditure is forecast at £1220 and will be met by a precept of £1170 and Council Tax Support Grant of £50.

It was **agreed** to accept the budget and request a precept of £1170.

### **1655 FORMAL EXPENDITURE APPROVAL**

a.	Clerk's salary	£ 88.34
b.	CMBCVH – Insurance Grant	£100.00
c.	Beercrocombe PCC	£100.00

The Parish Council approved these payments.

### **1656 TO DISCUSS THE INTRODUCTION OF THE TRANSPARENCY CODE FOR PARISH COUNCILS AND ITS IMPLICATION FOR BEERCROCOMBE PC, INCLUDING THE REQUIREMENT FOR ELECTRONIC PUBLICATION OF CERTAIN INFORMATION**

The Government has issued a code of recommended practice for smaller councils which is expected to become mandatory in 2015.

The Code obliges parish councils with a turnover of less than £25000 to publish certain information electronically. This includes end of year accounts, the Annual Return, and items of expenditure above £100. Minutes and agendas should also be published on a website.

The Parish Council discussed how it would meet the requirements of the Code. A website [www.beercrocombe.com](http://www.beercrocombe.com) does exist but this is a privately owned website and the Parish Council did not consider that this would be suitable for its purposes. Cllr Sue Steele was asked whether SSDC would be able to assist smaller councils by allowing the details to be published on the SSDC website, and she will make enquiries and report back to the Parish Council.

The Chairman agreed to investigate costs for establishing a new website and the Clerk will contact SALC to ascertain what assistance they could provide. It was agreed to review the position at the next meeting.

## **1657 TO CONSIDER THE PREPARATIONS FOR THE PARISH COUNCIL ELECTIONS TAKING PLACE IN MAY 2015**

The Clerk gave details of the timetable of events leading up to the elections in May. Nomination forms will be available from early March and will be available from the Clerk.

The signatories to the bank accounts were reviewed and it was noted that Mr Talbot-Williams still remained as a signatory to the NS&I account, despite no longer being a Parish Councillor. It was **resolved** that his name be removed as a signatory and the Clerk will attend to this.

## **1658 TO AGREE THE ACTION TO BE TAKEN WITH REGARD TO OBSOLETE PARISH COUNCIL DOCUMENTS**

The Chairman's review of old Parish Council files found that the earliest files commenced in the late 1970s, with most ceasing around 2000. Files that were found to have historical interest and therefore to be retained are:

- a. Minute File, complete from 6 August 1984 - 21 September 1999.
- b. Notable events File containing:
  - Registration of Village Green - 1970
  - Review of future of Village House and Hall - 1975.
  - Formation of Village Trust - 1976.
  - Formation of Parish Council - 1976.
  - SCC Compulsory Purchase Order of Village Green - 1990.
  - SSDC proposal to transfer Village Green to Parish Council - 1998.
  - Collection of Flood Information within Beercrocombe - 1990.
  - Purchase of Parish Edition of Domesday Book - 1994.
  - Bus Shelter Millennium Project and SCC/PC Agreement and Covenants.
  - SSDC Community Consultation Day - Beercrocombe - 2003.
- c. Land at Broad Bridge - Travellers/Raves 1988-2001.
- d. Beercrocombe Sewers and Drainage 1984 -1993.
- e. Village Green/Allens Farm -1991.
- f. Village Design Statement - Initial drafts 1998.
- g. Muskay.
- h. Helicopter Action Group.
- i. Parish Electoral Role - 1990s

j Footpaths 1984-2008.

The Council approved the Chairman's recommendation that the remaining files be destroyed. However, he will hold these files for a further year to allow any parishioner to conduct their own review. The files to be destroyed are:

- Planning files for the period 1980 to 2005, covering the Parish Council consultation.
- SSDC Consultation on A303/358 corridor spanning period 1980-2000.
- Chard, Ilminster and SSDC Local Plans.
- Minerals Local Plan.
- A large number of SCC/SSDC documents, leaflets and pamphlets.
- SALC/NALC information.
- Tree Warden's file from late 1980s to mid 1990s.
- Neighbourhood Watch and Policing issues.
- Audit Commission reports to 2002.
- Wessex Water pamphlets.
- Standards, Election Info, Acceptance of Office to 2005.
- SCC Community Emergency Planning - terminated in 2000.
- Citizens Advice Bureau reports to 2000.
- Road priority and Industrial Estate at Hatch Beauchamp.
- Insurance policy and renewals to 2005.
- SSDC policy and literature about Travellers and Gypsies.
- Local Government Boundary Commission - 1988.
- SSDC Green Pages Plus Local Agenda pamphlets to 2000.
- Highways general correspondence.
- SCC/SSDC Housing strategy and policy to 1999.
- SSDC related correspondence to 2000.
- Somerset Rural Strategy 1998.
- RNAS Yeovilton and Merryfield - Noise, ATC Gliding Usage - 1997.
- Village Green - re-alignment of highway - general correspondence -1986.
- Bus Shelter Millennium project - general correspondence.
- Land at Broad Bridge - general correspondence.

- VAT receipts to 1999.
- Receipts 1993-2004.
- Village Trust Information and correspondence 1997-1999.
- Miscellaneous correspondence to 2003.

### **1659 TO DISCUSS THE MATTER OF DOGS RUNNING LOOSE WITHIN THE PARISH**

Concerns have been raised from a local farmer that dogs using footpaths on his land are not being suitably controlled and are allowed to roam free, depositing dog waste on land being used for agricultural purposes. This can lead to spread of disease and have consequences for the farmer's 'Quality Meat' accreditation.

Whilst this is not strictly a matter for the Parish Council as the footpath in question is on private land, it was however **agreed** that Mr Davies would speak to the Dog Warden for advice and that an article will be placed in the Beer & Curry Takeaway reminding dog owners of their responsibilities. Mr Davies will suggest to the farmer that he puts up notices requesting that dogs should be kept on a lead whilst on his land.

### **1660 CORRESPONDENCE FOR INFORMATION AND ITEMS OF REPORT**

- **SSDC Local Plan**

Cllr Steele advised that the SSDC should finally be approved and implemented in early March.

### **1661 DATE OF NEXT MEETING**

Monday 16th March 2015

The meeting closed at 9.20 pm.

# BEERCROCOMBE PARISH COUNCIL

## ORDINARY PARISH COUNCIL MEETING

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 16<sup>th</sup> March 2015

### 1662 ATTENDANCE AND APOLOGIES

*Councillors:* Mr. C Dale, Mr. A Davies, Mr. Harvey, Mrs. S Prideaux, Mr. A Reed, Ms Wright

*Public:* Cllr Steele (SSDC), one member of the public

*Apologies:* Mr. R. Burrough, Cllr Yeomans (SCC).

In the absence of Mr. Burrough, Mr. Harvey took the chair.

### 1663 DECLARATIONS OF INTERESTS

There were no declarations of interest.

### 1664 MINUTES OF THE LAST MEETING

Minutes of the Ordinary Parish Council Meeting held on 19th March 2015 were approved and signed.

### 1665 MATTERS ARISING FROM THE MINUTES

- **Dogs running loose in Parish (Minute 1659)**

This matter was referred to the Dog Warden who confirmed that it was the landowner's responsibility to put up notices requesting that dogs be kept on a lead. Such notices are available from the NFU.

New legislation (The Community Protection Notice Act 2015) may give local authorities more powers to sanction nuisance dogs and it was agreed to revisit this matter in six months' time, when more information on the new legislation should be available.

The Dog Warden was also made aware of fouling along the footpath leading to Halfway House. Reminder notices have been placed at either end of the footpath.

### 1666 PARISHIONERS' FORUM

There were no issues raised.

### 1667 MATTERS OF REPORT

- **Footpaths**

No new issues to report.

- **Highway matters**

Mr Harvey and Mr Burrough had met with Chris WEEKS, the new Assistant Highway Service Manager and had a constructive meeting. All the roads in the Parish were inspected and various issues were raised which will be attended to in due course.

The deterioration of the road at Elmbridge was discussed and Mr Weekes will notify the Taunton office, as the road is in Hatch Beauchamp Parish.

- **Parish Communication**

Mr Burrough has been working on a draft website for the Parish Council so that it can meet the requirements of the Code of Transparency, should the final legislation be passed.

- **Planning**

No issues have been raised. The Local Plan for South Somerset has now been approved.

### **1668 TO AGREE CONTRIBUTION TOWARDS BEER & CURRY TAKEAWAY FOR 2015/16**

The final account for the printing of the Beer & Curry Takeaway has been received and paid by Curry Mallet PC. Beercrocombe PC has been asked to pay £105.90 towards this, (30% of the total cost). This is a higher amount than appears in the 2014/15 budget, but the Parish Council **approved** the payment.

### **1669 FORMAL EXPENDITURE APPROVAL**

d.	Clerk's salary	£ 88.34
e.	Curry Mallet Parish Council	£105.90

The Parish Council approved these payments.

### **1670 TO APPOINT PARISH COUNCIL REPRESENTATIVE TO BEERCROCOMBE VILLAGE TRUST.**

Mr Davies, currently the Parish Council representative to the Beercrocombe Village Trust, gave notice that he intends to retire from the position in June 2015.

The Parish Council will need to appoint a new representative and it was **agreed** that the appointment would be made at the May meeting, following the Parish Council elections.

### **1671 TO CONSIDER THE PREPARATIONS FOR THE PARISH COUNCIL ELECTIONS TAKING PLACE IN MAY 2015**

The Clerk has received a supply of nomination forms and these were distributed to those Councillors who wish to stand for election. The statutory Notice of Election has been displayed in the bus shelter. It was **agreed** also

that the Clerk would produce a poster encouraging other members of the Parish to consider standing for election.

Mr Reed advised that he was not intending to stand again and the Chairman thanked him for his contributions over the last 15 years.

The Parish Council also thanked Cllr Sue Steele for her support and advice as District Councillor. She will be standing again in the District Council Elections.

## **1672 CORRESPONDENCE FOR INFORMATION AND ITEMS OF REPORT**

- **Outcome of Somerset Library Services Review**

Following the recent Library Services Review, there will be no change to the service that Beercrocombe receives from the mobile library. It will continue to call on a four weekly basis, but more users are required to ensure its continuity in the future.

- **New telephone number for Somerset County Council**

A single telephone number has been introduced for Somerset County Council which is **0300 123 2224**.

## **1673 DATE OF NEXT MEETING**

Monday 18<sup>th</sup> May 2015

The Annual Parish Council meeting will follow the Annual Parish meeting which will commence at 7pm.

The meeting closed at 8.45 pm.

## **Minutes of the Extraordinary meeting of Beercrocombe Parish Council Meeting held in the Bus Shelter on Thursday 30<sup>th</sup> April 2015**

### **Attendance and Apologies:**

*Councillors:* Mr. R Burrough, Mr. A Davies, Mr. G Harvey, Mr. A Reed, Ms J Wright.

*Apologies:* Mr. C Dale, Mrs. S Prideaux

*Public:* Six members of the public. The Applicant's Agent was notified of the meeting, but neither the Agent nor the Applicant attended.

### **Declaration of Interests:**

There were no declarations of interests

### **To discuss Planning application 15/01648/FUL: siting of mobile home for applicants lifetime only at Land Adjoining 4 Broadbridge Road**

The Parish Council noted that the Proposal Justification contained the following errors:

It asserts that there is a verified history of the plot being a fully residential site with a permanent dwelling until 1959. Living memory within the Parish goes back to 1940 and no dwelling was on the site at that time. OS County Series: Somerset 1:2,500 (1903) map shows no house on the site in the late 1800s.

It asserts the Applicant, Mr Ainsby, owns the site. Following Parish Council enquiries it is now known that the Applicant's daughter is the owner of the site.

The Applicant states his age is 72. The Parish Council believes that in fact he is 67 years old.

Following discussions and taking into account comments made by parishioners present, the Parish Council noted the following specific concerns:

The access to the development passes over private land owned by Yarlington Housing Group. The submission by Yarlington to SSDC indicates that they will not grant permission for the Applicant to cross their land, and this could be a cause of conflict within the community.

The development will compromise the current parking arrangements for the four Broadbridge houses.

The Site Layout plan places the Well south from its actual location. The proposed access, parking and turning area of the development

can not be constructed as indicated as the Well is, in fact, within these areas.

The dimensions of the turning area are very tight and as a result it is highly probable that parking will not be contained within the development and will create congestion on the adjacent narrow country lane.

The proposed building is not in keeping with the character and style of the village itself. Being of temporary construction, it could deteriorate and become an eyesore. It has no features that enhance the village.

Many of the local amenities detailed in the Design and Access statement do not exist. There is no regular bus service to Taunton or other local towns, no village hall and the local public houses are all in neighbouring villages.

The Parish council noted that the recently adopted South Somerset Local Plan (2006-2028), Policy SS2, Development in Rural Settlements gives clear guidance that there is a presumption against development unless specific criteria are met and the Parish Council considered that:

The Applicant has not provided any evidence to justify that the specific criteria have been met.

The argument for a temporary concession on humanitarian and lifetime interest grounds could be made by many other development applicants, and hence approval would create a worrying precedent for further applications on these grounds.

The development is, in essence, a Park home, as described on page 160 of the Local Plan. There are several retirement Parks in the district that are ideally suited to accommodate the Applicant.

The development does not meet any of the needs of Beercrocombe. Neither has the Applicant engaged with our community in developing his proposal nor has he gained the support of our community.

The Parish Council **resolved** to object to the application on the basis that it does not comply with Policy SS2 of the South Somerset Local Plan, and will have a potential impact on the parking and access arrangements of adjacent residents.

The meeting closed at 4.40pm.

# **BEERCROCOMBE PARISH**

## **ANNUAL PARISH MEETING**

Minutes of the Annual Parish Meeting of Beercrocombe Parish held at Beercrocombe & Curry Mallet Village Hall on Monday 18th May 2015

### **ATTENDANCE**

The Chairman of the Parish Council, Clerk to the Parish Council, SSDC District Councillor, and 6 parishioners

### **MINUTES OF THE LAST MEETING**

The minutes of the Annual Parish Meeting held on 19<sup>th</sup> May 2014 were received and approved.

### **REPORT FROM THE CHAIRMAN OF THE PARISH COUNCIL**

Mr Burrough gave the following report:

Our dear friend and fellow Councillor, Tony Davies, died yesterday. We knew that Tony had been battling with cancer for some time but his sudden death after a short illness has left us all in shock. He will be greatly missed. Our hearts go out to Liz and her family and we offer her our deepest condolences.

Tony has been the heart and soul of our community for over 40 years. He was the Chairman of the Parish Meeting, the forerunner to our Parish Council, from its origin in the early 1970s and has been a member of this Council ever since it formed in 1984. He has served on this Council in all capacities and I found him to be an inspirational Chairman during his period in the Chair. Tony had only one concern during all his Council duties, the well being of this Parish. He was knowledgeable about all parish matters, extending back decades, and his advice was always pertinent and full of common sense. He cheered us with his anecdotes and his humour, and supported all other Councillors in their endeavours. He is, and will remain, the finest example of what a parishioner and Councillor should be.

For the parish record I need to mention the following:

- The Parish Register has now been updated and will be held in the Village Archive, situated at the Church.
- The Parish Council will review on a regular basis planning approval conditions relevant to the Parish Council's interest to ensure that they are met.

- I completed a review of old parish files dating from the 1970s to around 2000. Relevant files will be retained but obsolete files will be destroyed at the end of this year.
- The Parish Council decided that it should not participate in the development, financing, maintenance or running of the proposed Curry Mallet Play Area.
- As at the 31<sup>st</sup> March our financial balance was £1,743. We set the precept for the current year at £1,170, a rise of £20, to cover an expected expenditure of £1,220.
- The proposed siting of a mobile home on the land adjoining 4 Broadbridge Road caused considerable anxiety to the parish. Following a robust criticism of the proposal by the Parish Council, and others, the proposal has been withdrawn.
- I thank our Clerk, Gillian, for being so conscientious and efficient. I congratulate District Councillor Sue Steel on her re-election and thank Sue for her support to our Parish. I also wish to record the Council's gratitude to those who keep the Village Green looking so smart all year round.
- I thank our Councillors for their time and their determination to keep this Parish what it is - a very pleasant place to live. I wish to specifically record our thanks to Tony Reed, who is retiring after some 16 years' service as a Councillor.
- Finally, I wish to announce that after 5 years in the chair I am standing down as Chairman. I thank everyone for putting up with me during my term and wish my successor every success.

## **REPORTS FROM PARISH INTEREST GROUPS**

### **Neighbourhood Watch**

Mr. Reed reported that there had been no reported incidences of crime within the last 12 months. As Mr. Reed has stepped down from the Parish Council, he is hoping that another member would be prepared to act as Neighbourhood Watch Co-ordinator for the village.

### **Roads and Footpaths**

Mr Harvey delivered his report on roads and footpaths, which is attached.

### **Beer & Curry Takeaway**

Ms Wright reported that this publication continues to be well received and that funding has been forthcoming from both the Beercombe and Curry Mallet

Parish Councils. She advised that there is currently a vacancy on the editorial team.

### **Village Hall Report**

In the absence of Mr. Dale, the Village Hall representative, Mr Harvey delivered the attached report.

### **Village Trust**

Due to the unforeseen death of Mr. Davies, there was no report available.

### **Questions from Parishioners**

There were no matters raised.

The meeting closed at 7.25pm

# **BEERCROCOMBE PARISH COUNCIL**

## **ANNUAL PARISH COUNCIL MEETING**

Minutes of the Annual Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 18<sup>th</sup> May 2015

### **1674 ATTENDANCE AND APOLOGIES**

*Councillors:* Mr., B Burrough, Mr. G Harvey, Mrs. S Prideaux, Ms. J. Wright.

*Public:* Cllr. Steele (SSDC), two parishioners, Ben Middleditch (PCSO)

*Apologies:* Mr. C. Dale

The Chairman formally advised the Council of the death of Mr. Davies, the previous day. His tribute to Mr. Davies was given at the Annual Parish Meeting.

At this point PCSO Ben Middleditch addressed the meeting. He commented that there was a low incidence of crime in the area and whilst there are 2 PCSOs covering the area, police presence would continue to be diluted in future years. Present cost cutting measures have led to only 2 Police cars being available to 9 PCSOs and those covering the towns of Somerton and Langport need to rely on public transport to travel between the two locations. This shortage of transport will inevitably affect response times.

### **1675 ELECTION OF CHAIRMAN**

Mr. R Burrough had announced at the Annual Parish Meeting that he would not be seeking re-election as Chairman of the Parish Council. It was proposed by Mr. Burrough, that Mr. Harvey be nominated as Chairman. This proposal was seconded by Mrs. Prideaux. There were no other nominations and Mr. Harvey was elected unanimously.

### **1676 ELECTION OF VICE-CHAIRMAN**

It was agreed to defer this appointment to the next meeting when all Council members would be present.

### **1677 TO CO-OPT MR RASTRICK TO THE COUNCIL**

It was proposed that Mr. Rastrick be co-opted to the Council to fill the vacancy that has arisen following the retirement of Mr. Reed. This proposal was unanimously agreed and Mr. Rastrick consented to join the Parish Council with immediate effect.

## **1678 ALLOCATION OF MEMBERS' ROLES AND RESPONSIBILITIES**

Roles and Responsibilities were agreed and allocated as follows:-

Neighbourhood Watch – To be agreed at the July meeting

Village Hall Representative – Mr. B. Burrough (should Mr Dale not seek re-election to the VHC)

Highways and Footpaths – Mr. G Harvey

Planning – Mr. Burrough. The Planning Working Party will consist of Mr. Burrough, Mrs. Prideaux and a third member to be agreed at a future date.

Community Communication Representative – Ms. J. Wright

Village Trust – Mrs. Prideaux agreed to act as the Parish Council representative as an interim measure until a new Trustee is appointed at a later date.

## **1679 DECLARATIONS OF INTERESTS**

There were no declarations of interest.

## **1680 MINUTES OF THE LAST MEETING**

Minutes of the Ordinary Parish Council Meeting held on 16th March 2015 and the Extraordinary Meeting held on 30<sup>th</sup> April were approved and signed.

## **1681 MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

## **1682 PARISHIONERS' FORUM**

There were no matters raised.

## **1683 MATTERS OF REPORT**

### **a) Footpaths**

No new issues to report.

### **b) Highway matters**

The damage to the road at Elmbridge was discussed. This issue was noted by the South Somerset Highways Inspector, who agreed to report the matter to Taunton Deane Highways. No remedial work has yet been undertaken and the Clerk will contact Taunton Deane Highways, bringing the matter to their attention.

### **c) Planning**

The Council has been advised that Planning Application 15/01648/FUL, which was the subject of the Extraordinary meeting held on 30<sup>th</sup> April 2015, has been withdrawn.

## **1684 TO APPROVE ANNUAL REPORT AND RECEIVE INTERNAL AUDITORS REPORT**

The Receipts and Payments for the year ended 31<sup>st</sup> March 2015 were circulated. Income was £1210, and expenditure was £1125, resulting in a surplus of £85, of which £50 will be used to recoup the cost of the grant made to the Village Hall in a previous year. The reserves stand at £1,743

It was **resolved** to agree the Annual Return and the Annual Governance statement, which will now be forwarded to the External Auditor.

The Council also received the internal auditors report. All transactions were correctly documented and no errors were found.

Mention was made of the length of time that highway defects remained outstanding and this could be considered a source of risk. The auditor recommends that the Council continues to adopt a robust approach to Highways where safety is at risk.

It was **resolved** to approve the Internal Audit report.

### **1685 TO CONFIRM THE COUNCIL'S INSURANCE ARRANGEMENTS**

It was **resolved** to renew the Council's insurance through Community First at a renewal premium of £183.58.

### **1686 TO APPROVE RISK ASSESSMENT 2015**

The Council received the risk assessment for 2015 and considers that it has adequate measures in place to mitigate any risks the Council may face.

It was **resolved** to approve the risk assessment.

### **1687 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

a. Clerk's salary	£ 91.67
b. Internal Audit Fee	£ 20.00
c. Community First	£183.58
d. SALC	£ 36.36

### **1688 SOMERSET EMERGENCY COMMUNITY CONTACTS – REQUESTS FOR NOMINATIONS**

The Clerk has received correspondence from the Somerset Local Authorities' Civil Contingencies Unit, as it is hoping to establish a database of emergency contacts, who can be used as a first point of contact when an emergency happens in the community.

The contact would be the nominated point of contact during emergencies between communities and authorities and would give current information about how an emergency is affecting the area and any problems arising where help may be needed.

Mr Harvey and Mr Burrough agreed to act as contacts and it was agreed to ask Mr Dale to be the third contact.

## **1689 INTRODUCTION OF CODE OF TRANSPARENCY- CONFIRMATION OF LEGISLATION**

The clerk advised the Council that the Code of Transparency had now become mandatory. Mr Burrough has established a website for the Parish Council's use and all items that need to be published electronically will be displayed on the site.

## **1690 CORRESPONDENCE FOR INFORMATION**

- **Change of bank account details**

The Santander bank account has now been reclassified as a Treasurer's Current Account. The account will continue to be operated free of charge.

- **Revision of mobile library routes**

Following the Library Services Consultation exercise, there have changes to the mobile library service. With effect from August, the mobile library will stop every four weeks at Allens on a Friday morning between 10-10.20am.

- **Update on superfast broadband availability**

The BT cabinet serving the majority of Beercrocombe has now been enabled and therefore properties should be able to apply for superfast broadband.

## **1691 DATE OF NEXT MEETING**

Monday 20th July 2015 at 7.30pm.

The meeting closed at 8pm

# **BEERCROCOMBE PARISH COUNCIL**

## **ORDINARY PARISH COUNCIL MEETING**

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 20<sup>th</sup> July 2015

### **1692 ATTENDANCE AND APOLOGIES**

*Councillors:* Mr., B Burrough, Mr. G Harvey, Mrs. S Prideaux, Mr. M Rastrick

*Public:* Cllr. Steele (SSDC),

*Apologies:* Mr. C. Dale, Ms. J Wright, Cllr Yeomans (SCC)

### **1693 DECLARATIONS OF INTERESTS**

There were no declarations of interest.

### **1694 TO-CO-OPT MR P DIBBLE TO THE PARISH COUNCIL**

Mr. Dibble has volunteered to join the Parish Council to fill the vacancy arising from Tony Davies' death. It was unanimously agreed to co-opt Mr. Dibble onto the Council. As Mr. Dibble was unable to attend the meeting, it was agreed that he would sign the Declaration of Acceptance at the next Council meeting.

### **1695 ELECTION OF VICE-CHAIRMAN**

Mr. Burrough proposed that Mr. Dale be appointed Vice-Chairman. This proposal was seconded by Mrs. Prideaux and unanimously agreed by the other members present. Mr. Dale was duly appointed as Vice-Chairman.

### **1696 MINUTES OF THE LAST MEETING**

Minutes of the Annual Parish Council Meeting held on 18<sup>th</sup> May 2015 were approved and signed.

### **1697 MATTERS ARISING FROM THE MINUTES**

There were no matters arising.

### **1698 PARISHIONERS' FORUM**

There were no matters raised.

### **1699 APPOINTMENT OF NEIGHBOURHOOD WATCH REPRESENTATIVE**

Mr Rastrick **agreed** to be the Neighbourhood Watch representative

## **1700 APPOINTMENT OF VILLAGE TRUST REPRESENTATIVE**

It was **agreed** to defer this appointment until the Parish Council meeting in November.

## **1701 MATTERS OF REPORT**

### **b) Footpaths**

Mr Harvey reported that part of Footpath L5/12 had been strimmed by the farmer and SCC normally clears the remaining part.

The Clerk has received a communication from a Curry Mallet Parish Councillor on behalf of a parishioner concerning Footpath L5/20. Apparently the parishioner had been advised that he could not walk along this footpath. The Parish Council confirmed that L5/20 was a Restricted Byway and therefore can be used by walkers. However as a part of the path is regularly flooded, accessibility can be an issue at times. The clerk will respond to the parishioner accordingly.

Mrs Prideaux reported that a keystone has fallen from the footbridge on L5/1.

### **b) Highway matters**

The damage to the road at Elmbridge has been reported to TDBC, who are monitoring the situation.

Pot holes along Stocks Lane have been marked for repair.

### **c) Planning**

Mr Burrough has recently attended a Planning Seminar run by SSDC. The Local Plan indicates that 2-3000 new houses will be built in villages by 2028. New development in small settlements such as Beercrocombe may be possible if it is in the interests of, and supported by the local community.

### **d) Beercrocombe website**

Mr Burrough has purchased a domain name [www.beercrocombe.org](http://www.beercrocombe.org) at a cost of £83.88 for 10 years.

It is anticipated that the website will be ready by the end of the year.

## **1702 VILLAGE HALL COMMITTEE – UPDATE ON SITUATION**

The day to day running of the Village Hall is being undertaken by Curry Mallet Parish Council until a new committee is formed. It is likely that a public meeting will be take place with all residents of Curry Mallet and Beercrocombe notified in the hope that sufficient volunteers can be found to form a committee. The Community Council for Somerset and SSDC are both assisting the Curry Mallet Parish Council to resolve the situation.

Mr Burrough wished to formally note and thank Chris Marks for conducting the Village Hall AGM with such integrity.

Mr Burrough also reported that at the June meeting of Curry Mallet Parish Council, a tribute was made to the late Tony Davies.

### **1703 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

- a. Clerk's salary £ 91.67
- b. Mr B Burrough – website domain £ 83.88.

### **1704 TO AGREE NEW SIGNATORIES TO BANK ACCOUNT**

It was **agreed** add Mr Rastrick as an authorised signatory to the Santander account. In order to simplify matters, it was **agreed** to close the NS&I account and transfer the balance to Santander.

### **1705 HELICOPTER ACTIVITY IN THE PARISH**

There has been an increase in intense low flying over the Parish recently which has been disturbing livestock and residents. A change to flying times has resulted in more activity in late afternoon/early evening.

It was **agreed** that Mr Burrough would draft a letter for the Chairman to send after the summer stand down to Commodore, RNAS Yeovilton to request that they be mindful of the residents peace and do not take advantage of the community's tolerance and patience.

### **1706 CORRESPONDENCE FOR INFORMATION**

- **Introduction of Pension Wise**

Following the introduction of new pension reforms, the Government has introduced Pension Wise, a service providing free and impartial guidance. Taunton Citizen's Advice Bureau will be a delivery centre for face to face Pension Wise appointments, which will be conducted by dedicated employees.

Parishioners are encouraged to contact the Taunton CAB for further information.

- **Flood Risk Management**

This will now take place in September but the exact date is not yet known.

### **1707 DATE OF NEXT MEETING**

In view of the unavailability of several members in September, it was **agreed** that the next meeting will take place on **Monday 19<sup>th</sup> October 2015** at 7.30pm.

The meeting closed at 8.55pm

# **BEERCROCOMBE PARISH COUNCIL**

## **ORDINARY PARISH COUNCIL MEETING**

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 19<sup>th</sup> October 2015

### **1708 ATTENDANCE AND APOLOGIES**

*Councillors:* Mr. G Harvey (Chairman), Mr. Burrough, Mr. C Dale, Mrs. S Prideaux, Mr. M Rastrick, Ms. J Wright

*Public:* Cllr. Yeomans (SCC), Mr. A Chapman (Internal auditor)

*Apologies:* Mrs. S Steele (SSDC)

### **1709 DECLARATIONS OF INTERESTS**

There were no declarations of interest.

### **1710 MINUTES OF THE LAST MEETING**

Minutes of the Ordinary Parish Council Meeting held on 20<sup>th</sup> July 2015 were approved and signed.

### **1711 MATTERS ARISING FROM THE MINUTES**

- Helicopter activity in Parish (1705)

The Chairman has received a detailed response from Jeremy Greenop, the Community Relations Officer at Yeovilton, to the Council's letter concerning the perceived increased helicopter activity. As a result, Mr Greenop has been invited to the November Parish Council meeting to discuss the matter further. Notice of the meeting will be advertised in the Parish Magazine and circulated to neighbouring parishes and the meeting will be open to all.

### **1711 PARISHIONERS' FORUM**

There were no matters raised.

### **1712 TO CLARIFY THE POSITION REGARDING THE VILLAGE HALL REPRESENTATIVE**

Mr Burrough confirmed that whilst he was happy to act as the Parish Council's point of contact with regard to the Village Hall, he did not wish to become a Trustee, as the Parish Council did not need to be involved in the day to day management of the Village Hall.

As a new Village Hall committee has been established, the Parish Council **agreed** that it would be an appropriate time to clarify the role that the Parish

Council should undertake with regard to the Village Hall. It was **agreed** that a draft document will be drawn up detailing the future role of Beercrocombe Parish Council for consideration at the next Parish Council meeting.

### **1713 APPOINTMENT OF VILLAGE TRUST REPRESENTATIVE**

Mrs Prideaux was asked to continue as the Village Trust representative for the foreseeable future.

### **1714 MATTERS OF REPORT**

#### **c) Footpaths**

Mr Harvey confirmed that he had reported the matter of the missing keystone from the footbridge on L5/1 to SCC, who will carry out the necessary investigations.

#### **b) Highway matters**

The patching on Stocks Lane has been completed. There has been some minor damage to the ditch on Broadmead Road, where some of the verge has collapsed, but the ditch is not completely blocked.

#### **d) Beercrocombe website**

The website is now operational to enable the Council to comply with the Code of Transparency. Agendas and minutes are now published on the site.

### **1715 TO CONSIDER PARISH COUNCIL'S RESPONSE TO PLANNING APPLICATION 15/04263/FUL – ERECTION OF GARDEN ROOM AT LARCH BARN, BEER STREET**

The Council **agreed** that it had no objection to the planning application to erect a garden room at the rear of Larch Barn, Beer Street.

### **1716 TO CONSIDER PARISH COUNCIL'S SUPPORT OF VILLAGE WELCOME PACKS**

Supplies for the welcome packs handed to new residents are in need of replenishment and the Parish Council has been asked to contribute towards the costs. It **agreed** to this request in principle and Ms Wright will return to the Council with an indication of costs.

### **1717 COMPLETION OF EXTERNAL AUDIT AND INTERIM INTERNAL AUDIT**

The Clerk confirmed that the external audit of the Annual Return had been completed without comment from the auditors. Mr Chapman, the internal auditor, who was present at the meeting, confirmed that the interim internal audit has shown matters to be in order.

## **1718 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

- |                     |         |
|---------------------|---------|
| a. Clerk's salary   | £ 91.67 |
| b. Clerk's Expenses | £ 20.00 |

## **1719 REPORT ON FLOOD RISK MANAGEMENT SEMINAR**

Mr Harvey attended the Flood Risk Management Seminar on Monday 28<sup>th</sup> September and his report is as follows:

The meeting was chaired by Ric Pallister Leader of South Somerset District Council who gave a brief history of the events leading up to the flooding of the Somerset Levels 2013-2014. He then invited short presentations from the following persons.

Steve Webster, from Somerset County Council on the roles in Flood Risk Management.

Graham Clark, Rural Surveyor from Country Land & Business Association (CLA) on the role of the Riparian Owner. (A number of very interesting question came from Parish Council representatives).

Ben Thorne Senior Farm Conservation Adviser, for Farming Wildlife Advisory Group South West, on Land Management after the floods. Spoke about delivering positive natural flood management projects in the Upper Catchment areas of the Somerset Levels and Moors (i.e. ways to reduce the speed of water coming onto the levels).

Dave Norris, South Somerset District Council on the role of the planning system. A number of questions were asked in regard to developers who have failed in the past to comply with planning conditions. He said new enforcement officers had been appointed and accepted that developers had not complied with conditions and appropriate action had not been taken when complaints had been made by Parish or Town Councils.

There were other representatives present from Environment Agency, Drainage Boards and Highways who answered specific questions.

To summarise a Somerset Rivers Authority has been formed which is co-ordinating the Common Works Programme for Somerset to plan, deliver and share information about all Flood Risk management work in the county. This authority will be the first port of call co-ordinating all agencies involved in Flood Risk management. The website is [www.somsetriversauthority.org.uk](http://www.somsetriversauthority.org.uk) tel. 01823 357824. A private members bill is to be put before Parliament to put this authority on a legal footing and enable it to raise money to pay for the organisation (i.e. levy on all householders in Somerset)

## **1720 CORRESPONDENCE FOR INFORMATION**

- **Provision of de-icing material**

SSDC are providing bags of de-icing material to Parish Councils again this year, and Mr Harvey agreed to collect them from the depot.

- **On-line Beer & Curry Takeaway**

The Chairman has received an email from Curry Mallet PC with regards to publishing the Beer & Curry Takeaway on line in order to save costs. Beercrocombe Parish Council considers that any savings would be minimal as the bulk of the publishing costs relates to the initial print run and the Council does not see any benefits in publishing the magazine on line.

## **1721 DATE OF NEXT MEETING**

Monday 16<sup>th</sup> November at 7.30pm

The meeting closed at 8.50pm

# **BEERCROCOMBE PARISH COUNCIL**

## **ORDINARY PARISH COUNCIL MEETING**

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 16th November 2015

### **1722 PRESENTATION BY COMMUNITY RELATIONS OFFICER, RNAS YEOVILTON**

Cdr Jeremy Greenop (Retd), the Community Relations Officer at RNAS Yeovilton attended the meeting and gave a short presentation on the activities at RNAS Merryfield, covering the operational hours and types of aircraft currently using the site and the exercises and circuits that are performed.

There has been a change from the Sea King helicopter to the Merlin, which is a larger and faster helicopter with a different noise signature, but there has been no significant increase in the amount of flying carried out.

During the public participation session, a lively discussion took place and there was a frank exchange of views on a number of issues.

In response to specific matters raised, Cdr Greenop made the following points:

The aircrews undertake not to fly lower than is necessary to carry out task of the sortie and, where practical, will vary flight profiles to alleviate disturbance to nearby communities.

The Air Traffic Controllers and Fire Crews are subject to the European Working Time Directive and therefore the day-time flying hours at Merryfield during the summer was changed with a later start time of 10am and a finish time of 18:30pm. Night flying at RNAS Merryfield is currently limited to three nights per week, stopping at midnight. However, no guarantee can be given that this situation will not change in the future.

The Parish Council thanked Cdr Greenop for his attendance.

### **1723 ATTENDANCE AND APOLOGIES**

*Councillors:* Mr. G Harvey (Chairman), Mr. Burrough, Mr. C Dale, Mr. P Dibble, Mrs. S Prideaux, Mr. M Rastrick,

*Public:* Approx 40 members of the public were present for the presentation by Jeremy Greenop, Mrs S Steele (SSDC)

*Apologies:* Ms. J Wright, Mr. D Yeomans (SCC).

## **1724 DECLARATIONS OF INTERESTS**

There were no declarations of interest.

## **1725 MINUTES OF THE LAST MEETING**

Minutes of the Ordinary Parish Council Meeting held on 19<sup>th</sup> October 2015 were approved and signed.

## **1726 MATTERS ARISING FROM THE MINUTES**

- Village Welcome Packs (1716)

Curry Mallet PC has confirmed that it will contribute towards the cost of maintaining the welcome packs and Beercrocombe PC **agreed** to do likewise. In future most of the information in the welcome packs will be available on the villages' websites and new residents will be advised of this.

- Beer & Curry Takeaway (1720)

It has been confirmed by Curry Mallet PC that it will still contribute towards the cost of printing the Beer & Curry Takeaway and that it will continue as a paper copy. Beercrocombe PC **confirmed** that it will also contribute to future printing costs.

## **1727 PARISHIONERS' FORUM**

There were no matters raised.

## **1728 TO AGREE PARISH COUNCIL'S POSITION REGARDING REPRESENTATION ON VILLAGE HALL COMMITTEE**

A report (as attached) outlining the Parish Council's position with regard to the management of the Village Hall was circulated. The Parish Council **agreed** to accept this report, a copy of which will be forwarded to the Chairmen of the Village Hall committee and Curry Mallet Parish Council.

## **1729 APPOINTMENT OF VILLAGE TRUST REPRESENTATIVE**

After consideration, Mrs Prideaux has decided that she does not wish to continue as the Village Trust representative. It is a requirement of the Trust deed that one of the Trustees should be a member of the Parish Council and Mr Harvey **agreed** to be nominated for the position. His appointment was proposed by Mr Dibble and seconded by Mr Burrough.

## **1730 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

- a. Clerk's salary £ 91.67

## 1731 CORRESPONDENCE FOR INFORMATION

- **Role of Parish Environmental Wardens (PEW) Provision of de-icing material**

SSDC is relaunching the role of Parish Environmental Wardens. This is someone nominated by the Parish Council to report incidences of dog fouling, litter, fly tipping etc. direct to Streetscene Services. The Parish Council **agreed** that it does not consider this role to be necessary in Beercrocombe.

- **Bus Services and Concessionary Fares Consultation**

SCC needs to review its allocation of funds for bus subsidies and concessionary fares and is currently carrying out a public consultation. Details are available at:

[www.somerset.gov.uk/concessionaryfaresconsultation](http://www.somerset.gov.uk/concessionaryfaresconsultation)

[www.somerset.gov.uk/bussubsidysurvey](http://www.somerset.gov.uk/bussubsidysurvey)

## 1732 DATE OF NEXT MEETING

It was agreed that the January meeting would be one week later than normal and will take place on **Monday 25<sup>th</sup> January 2016** at 7.30pm

The meeting closed at 9.20pm