

# **BEERCROCOMBE PARISH COUNCIL**

## **ORDINARY PARISH COUNCIL MEETING**

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 15<sup>th</sup> January 2018

### **1875 ATTENDANCE AND APOLOGIES**

*Councillors:* Mr. Harvey (Chairman), Mr. Burrough, Mr. Dibble, Mr. Plumbly, Mr. M Rastrick, Ms. J Wright

*Public:* Cllr Steele (SSDC)

*Apologies:* Mr Longstaff, Cllr Aparicio-Paul (SCC),

### **1876 DECLARATIONS OF INTERESTS**

There were no declarations of interest.

### **1877 MINUTES OF THE LAST MEETING**

Minutes of the Ordinary Parish Council Meeting held on 16th October 2017 were approved and signed.

### **1878 MATTERS ARISING FROM THE MINUTES**

- Provision of dog bin (1869)

Following the request made to Streetscene, notices have now appeared requesting parishioners to notify Streetscene in the cases of dog fouling. The Clerk will chase up the progress of the request.

### **1879 PARISHIONERS' FORUM**

There were no matters raised.

### **1880 MATTERS OF REPORT**

#### **a) Footpaths**

Les Braunton (SCC) has been notified of a problem on Footpath L5/14 as the gate post is in a bad state of repair and the gate is no longer stockproof. Mr Harvey will monitor the situation.

#### **b) Highway matters**

The bollards have now been erected outside Mushroom Farm and the remedial work is now completed

The Clerk has received an update regarding the subsidence at Elmbridge and has received reassurances that the situation is being monitored. Subject to funding, it is hoped to use a process called crack sealing to prevent further ingress of water. The movement has been caused by the clay expanding and contracting in varying weather conditions.

The Council discussed the state of the roads where damage is being caused to verges due to large vehicles and mud and debris is being carried onto the roads. The Council is unclear where the responsibility lies with regard to verge maintenance and it was agreed to clarify with Highways whether they have minimum standards in place for the upkeep of roads and verges.

SCC has agreed to install a water depth post at the end of Stock Lane and to erect signs indicating possible flooding at either end of the road.

### **c) Planning Matters**

No applications have been received since the last meeting.

## **1881 OWNERSHIP OF VILLAGE GREEN**

Mr Burrough has carried out investigations into the ownership of the Village Green. This was registered as a Village Green in 1970 with Yeovil District Council as its owner as Beercrocombe Parish Council did not exist at that time. This council has now become South Somerset District, which has confirmed in writing that it is not the owner.

There is the opportunity therefore for the Parish Council to formally register its ownership with the Land Registry and it was unanimously agreed to proceed.

## **1882 TO AGREE BUDGET AND PRECEPT REQUIREMENTS FOR 2018/19**

The budget for 2018/19 was discussed showing increased expenditure of £1385. This is due to an increase of £50 in the grant paid to the PCC for burial ground maintenance and a figure of £50 to cover maintenance of Village assets such as the bus shelter and Village Green.

It was **agreed** to levy a precept of £1335 to meet these budget requirements, the shortfall being taken from reserves. This is an increase of 6% on 2017/18.

## **1883 TO CONSIDER DONATION TO MUSGROVE HOSPITAL MRI SCANNER APPEAL**

It was agreed that The Council would make a donation of £50 to the Musgrove Hospital MRI Scanner Appeal.

## **1884 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

- |                     |         |
|---------------------|---------|
| a. Clerk's salary   | £140.00 |
| b. Beercrocombe PCC | £150.00 |
| c. CMBCVH           | £120.00 |

d. MRI Scanner Appeal

£ 50.00

### **1885 TO DISCUSS CHANGES IN PUBLICATION OF HMS MERRYFIELD FLYING PROGRAMMES**

The weekly flying programmes are no longer published on the HMS Merryfield website. It was agreed to contact HMS Merryfield requesting that these are reinstated as soon as possible to ensure that the community is kept up to date with flying activities.

### **1886 CORRESPONDENCE FOR INFORMATION AND ITEMS OF REPORT**

- **Notification of new external auditors**

PFK Littlejohn have been appointed as the new external auditors for the Council.

Due to a change in audit procedures, the Annual Return will not require to be externally audited unless parishioner queries are raised.

- **PACT Meeting – 16<sup>th</sup> February 2018**

The next PACT (Police and Communities Together) meeting will take place on 16<sup>th</sup> February. No members are able to attend.

- **New A358 Consultation**

The new consultation on the A358 improvements comes into effect on 16<sup>th</sup> January and lasts for 6 weeks. Comments need to be submitted by the end of February.

- **Boundary changes within South Somerset**

Draft recommendations on future electoral arrangements for South Somerset have been published. It is proposed that Beercrocombe will remain within Islemoor ward but there will be some boundary changes to this ward.

Details can be found at <https://consultation.lgbce.org.uk> and the consultation closes on 19<sup>th</sup> March 2018

### **1887 DATE OF NEXT MEETING**

**Monday 19<sup>th</sup> March 2018 at 7.30pm**

The meeting closed at 8.55pm

# BEERCROCOMBE PARISH COUNCIL

## ORDINARY PARISH COUNCIL MEETING

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 19<sup>th</sup> March 2018

### 1888 ATTENDANCE AND APOLOGIES

*Councillors:* Mr. Harvey (Chairman), Mr. Burrough, Mr. Dibble, Mr. B. Longstaff, Mr. Plumbly, Mr. M Rastrick, Ms. J Wright

*Public:* Cllr Steele (SSDC)

*Apologies:* Cllr Aparicio-Paul (SCC),

### 1889 DECLARATIONS OF INTERESTS

There were no declarations of interest.

### 1890 MINUTES OF THE LAST MEETING

Minutes of the Ordinary Parish Council Meeting held on 15<sup>th</sup> January 2018 were approved and signed.

### 1891 MATTERS ARISING FROM THE MINUTES

- **Provision of dog bin (1869)**

Following the request made to Streetscene, the Council has been informed that there is insufficient evidence of dog fouling to merit the installation of a dog bin.

The Council do not consider this to be the case and requested Cllr Steele to pursue the matter on the Council's behalf.

It was also agreed that an article should be placed in the Beer & Curry Takeaway raising awareness of the problem, in particular the issue of filled dog waste bags being left on the road/hanging from trees.

- **HMS Merryfield Flying Schedules (min 1885)**

The Clerk has received a response from the new CRO Robert Graydon, who confirms that the website that used to display the information is no longer supported. He is looking at other means of displaying the information.

The provision of regular flying information was a commitment given and agreed at previous FLAG meetings and the Chairman will write to the Commodore expressing concern that this commitment is no longer being upheld.

- **Registration of Village Green (min 1881)**

Mr Burrough confirmed that he has submitted the registration forms to HM Land Registry registering Beercrocombe PC as the owner of the Village Green

## **1892 PARISHIONERS' FORUM**

There were no matters raised.

## **1893 MATTERS OF REPORT**

### **b) Footpaths**

Les Braunton (SCC) is no longer responsible for Beercrocombe Parish and George Montague is his replacement.

Apparently the local Ramblers Group have volunteers who will repair damaged posts etc and they will be attending to the problem previously identified on L5/14.

Mr Harvey has received a letter pointing out that the map of local footpaths has been removed from the bus shelter. Mr Harvey will arrange for this to be replaced with a laminated copy. The same letter indicated that access to the footpath between Inverlauren and Beer Street has been restricted as an electric stock fence has been erected. Members of the Council pointed out that the fence has handles which can be lifted to allow access.

### **b) Highway matters**

The Clerk has not received a response to the previous letter regarding road maintenance and will continue to pursue the matter. Chris Weekes, the previous highways superintendent no longer works for the area and the Clerk will contact the County Councillor to ascertain the name of his replacement.

The Council would also like to know whether it can arrange its own repairs to the side of the road with contractors filling in holes with scalplings. The Clerk will investigate and report back at the next meeting.

The two roadside drains near to the bus shelter are causing concern as some parishioners consider them to be dangerous to cyclists and motorists in view of the depth of the exposed gully. The Clerk will ask highways to inspect the hazard and Mr Plumbly will provide photos highlighting the problem.

The water depth post is still to be erected at the end of Stocks Lane.

### **c) Planning Matters**

Ref 18/00183/FUL – An application has been received and approved by SSDC for change of use of land from agriculture to a mixed agricultural and equestrian use and the siting of two field shelters at Pauls Farm, Radigan Lane.

## **1894 TO CONSIDER ARRANGEMENTS FOR MAINTENANCE OF VILLAGE ASSETS**

A discussion took place regarding the maintenance of village assets which now includes the village green.

The Parish Council is responsible for the bus shelter, telephone kiosk, wooden seat and the green (which includes wooden flower pots)

One suggestion was for the Parish Council to appoint a Village Warden responsible for carrying out routine maintenance, but this would need to be funded by the precept or Council reserves.

Following a discussion, it was agreed that in the first instance the Council would seek volunteers to assist with maintenance, in particular the village green grass cutting and Mr Plumbly agreed to act as a co-ordinator.

In the meantime, Mr Longstaff agreed to remove the wooden seat and carry out some cleaning and restoration. Ms. Wright has started tidying up the foliage near to the telephone box and will continue with this.

It was pointed out that the pathway from Allens leading to the Church was impassable due to overgrowing ivy and Mr Harvey agreed to speak to the landowner.

## **1895 TO CONSIDER POSSIBLE VILLAGE EVENT TO CELEBRATE ‘100 YEARS OF DEMOCRACY’**

The Village Trust has received information from the Houses of Parliament regarding events that are taking place to commemorate the centenary anniversary of women receiving the vote. It was suggested that communities may wish to become involved but the Council agreed that there would be limited interest from the Parish for such an event.

## **1896 TO CONSIDER COUNCIL’S RESPONSE TO SOMERSET STRATEGIC HOUSING FRAMEWORK**

Mr Longstaff outlined the key points contained in the consultation document which outlines the priorities and ambitions for homes and housing in Somerset.

The Council expressed its disappointment that Parish Councils were not invited to contribute views considering that almost half the population of Somerset live in rural areas and that the growth and development of villages is an important area to consider.

## **1897 TO CONSIDER PURCHASE OF NEIGHBOURHOOD WATCH ITEMS**

Mr Rastrick is arranging to replace the existing Neighbourhood Watch signs and it was agreed that 4 new signs should be purchased at a cost of £6.50 each.

## **1898 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

a. Clerk's salary	£93.33
b. Clerk's expenses	£ 20.00
c. Beer & Curry Takeaway costs	£162.41
d. SALC – Affiliation Fees	£ 37.37
e. SALC – Training	£ 25.00

## **1899 CORRESPONDENCE FOR INFORMATION AND ITEMS OF REPORT**

- **Renewal of Village Hall lease**

Minutes of the Curry Mallet Parish Council indicate that Beercrocombe PC would receive an update on the progress being made towards renewal of the lease. No such update has yet been received and the Clerk will pursue this matter.

## **1900 DATE OF NEXT MEETING**

**Monday 21<sup>st</sup> May 2019** at 7.30pm

The meeting closed at 9.10pm

# **BEERCROCOMBE PARISH**

## **ANNUAL PARISH MEETING**

Minutes of the Annual Parish Meeting of Beercrocombe Parish held at Beercrocombe & Curry Mallet Village Hall on Monday 21st May 2018

### **ATTENDANCE**

The Chairman of the Parish Council, Clerk to the Parish Council, and 6 parishioners

### **MINUTES OF THE LAST MEETING**

The minutes of the Annual Parish Meeting held on 15th May 2017 were received and approved.

### **REPORT FROM MALISSA THOMPSON PCSO**

Melissa Thompson, the PCSO for the Parish, warned the meeting that door to door salesmen were in the area. These people are colloquially known as the 'Nottingham Knockers', and usually try to sell small household items. These sellers do not usually have the correct license and often there is an increase in non-dwelling burglaries shortly after the sellers have been in the area.

Spring normally sees an increase in the theft of 4x4 vehicles which are subsequently used for sheep rustling and then abandoned.

An arrest has been made in relation to the recent burglary at Beercrocombe.

### **REPORT FROM THE CHAIRMAN OF THE PARISH COUNCIL**

Mr. Harvey gave the following report:

I would like to start my report by saying what a year 2018 has been, so far as the weather is concerned. We started off with a relative mild wet January which was then followed at the end of February by the "Beast from the East" This brought exceptional weather to the village with a substantial fall of snow followed by hours of freezing rain which frosted up every window facing east. Its little brother followed 2 weeks later but not as severe. I am not aware of any lasting damage done to the village and everything was back to normal in a relatively short space of time. We are now in the middle of a mini heatwave with very little rain in sight.

There has been one change to the Council on the resignation of Sue Prideaux who has moved away from the village. Andrew Plumbly has been co-opted and welcomed to the Council and the Council now has a full complement again. I would like to express my thanks to my fellow Councillors for their support during the past 12 months. Equally a big thank you to Gillian our Clerk for her excellent minutes and the way she keeps us informed of changes involving Parish Councils and other matters of interest.



After some three years of requests on various occasions to Somerset County Council bollards have been installed on the grass verge outside Mushroom farm and the owner is extremely pleased and vehicles should no longer go into the ditch alongside the road as there is now ample warning. The County Council has also installed a flood depth pole at the entrance to Stewley Lane by Elmbridge to enable drivers to know how deep the flood water is when there is a flash flood.

I am also pleased to report that a dog bin has been installed at the entrance to the footpath from Beer Street to the Church which happens to be on my land. This bin according to the District Council is being well used by residents and dog walkers and is emptied by them every week.

I understand that the terms of the lease have still not been resolved in regard to the Village Hall at Curry Mallet. I am sure others on the Council can up-date the situation in due course.

Our financial situation remains very healthy with only a slight increase in the precept from £1260 to £1335. The churchyard maintenance grant was increased by £50 and £50 was set aside for Village Green Maintenance for the first time. Bob Burrough will talk about the purchase of the village green by Beercrocombe Parish Council from South Somerset District Council later in the meeting.

Finally I would like to thank all those who have helped produce excellent responses to the proposed dualling of the A358 from Ilminster to MS junction 25 at Taunton. We await with interest the next installment from Highways England which is due out in the Autumn I believe.

## **REPORTS FROM PARISH INTEREST GROUPS**

### **Neighbourhood Watch**

There has been one burglary recently in the village where access was obtained via an unlocked door.

Mr Rastrick is in the process of updating the Neighbourhood Watch signs. He has been advised that those parishioners already on the scheme do not need to renew their consent to comply with the new GDPR regulations.

### **Roads and Footpaths**

Mr. Harvey delivered his report on roads and footpaths as follows:

#### **Roads.**

Considering the appalling weather experienced during the winter, the roads within the centre of the village remain in reasonable condition. However there is concern about the state of Broadmead Road, Broadmead Bridge Road, Stocks Lane and Radigan Lane all of which I see have markings for some

remedial work is to be carried out in hopefully the near future. One has only to travel around the Somerset County minor roads to see how much work is needed to be carried out after the winter.

We did discuss the issue of farm entrances to fields which have caused problems to the road surfaces which do not appear to have been marked for work to be carried out in the current phase. I have been told reliably that work to the sides of roads do not come under the pothole team of the County Council works department and are carried out by another team. I did formally complain about the state of the sides to the unnamed road close to Hatch Court and I see only one hole has been repaired and that is where a resident of Beercrocombe was threatening to take legal proceedings for the damage done to his vehicle.

Work has been carried out to the drains close to the village bus shelter. We will discuss these matters further in the meeting.

### **Footpaths**

Footpaths appear to be in good order with the notable exception of the gate on footpath L5/14 which remains outstanding. I have been in communication with Jake Taylor Volunteer and Trails Officer SCC concerning this work being carried out and I received an email on the 8<sup>th</sup> May to say this work was in the list to be scheduled shortly with work to be carried out by volunteers. I tried to contact him to-day without success. The gate is set in the wall and I assume the responsibility of the church being the owner of the wall. If the matter is delayed much longer suggest other options should be looked at by the Parish Council as it remains a danger to users of the footpath.

Strimming no longer seems to take place on any footpath by the County Council. The most used footpath L5/13 Mushroom Farm needs strimming each year and I and another have worked on the footpath during the last 12 months including keeping the gap in the hedge at the junction with halfway house footpath.

### **Beer & Curry Takeaway**

There has been a new editor within the last 12 months and the newsletter continues to go from strength to strength.

There is now a delivery team within Beercrocombe to help with the distribution of the newsletter.

The newsletter continues to be well received by parishioners who appreciate its existing format as a paper based copy.

### **Village Hall Report**

Mr. Burrough, the Village Hall representative gave the following report:

The Village Hall made a profit of some £2,000 during the last reporting period, an improvement on the previous very good year. Although income was down slightly, Hall running costs had been substantially reduced.

At the recent AGM the Curry Mallet Parish Council representative announced that its annual grant would be increased to £500, as the Parish Council believed an annual profit could not be maintained. However, the Management Committee stated that they were confident the Village Hall will continue to make a profit in the future. There is therefore no reason or need to consider an increase in our annual grant of £120.

Our Parish Council is not involved in the Lease renewal as Curry Mallet Parish Council is the sole Lessee. Although the lease expired last September the renewal is still work in progress as issues regarding the liability of Curry Mallet Parish Council are still to be fully clarified, as is the condition of the Hall at renewal.

The Charity Trust Deed is being amended to reflect the new lease conditions and will only be finalised after the Lease has been agreed. It would appear that our Parish Council's involvement would continue to be solely that of providing a Representative to the Village Hall Management Committee.

However, I did not sit on the Committee as I was not prepared to accept the additional responsibilities of being a Trustee. I am pleased to report that Councillor Andrew Plumbly recently joined the Committee as a full elected member and hence it is more than appropriate for him to also be our Parish Council Representative. Once the renewal of the Lease and Trust Deed are completed I recommend that our Village Hall Policy statement, dated 16 November 2015, be updated.

## **Village Trust**

Mr. Harvey reported:

The Trust remains in a very healthy state with satisfactory interest payments being received on the trust investments each year. During the past year grants were made to Curry Mallet Primary School of £696 towards pre-school projects and £750 towards the refurbishment of classroom 1 at the school totalling £8000 which had been subject of comments from Ofsted about the state of the Reception Class which is the first classroom seen by parents thinking of sending their children to the school.

Beercrocombe PCC received a grant of £75 for upkeep of Muskey. The trust is to publish details on how to apply for grants and the criteria.

## **QUESTIONS FROM PARISHIONERS**

Mr Burrough advised the meeting that he had raised the issue of safety with the Village Hall committee with regards to the proposed new play area. He is

concerned that young children with scooters and bicycles will free-wheel down the ramps straight onto the public road, potentially into the path of vehicles.

The meeting closed at 8.15pm

# **BEERCROCOMBE PARISH COUNCIL**

## **ANNUAL PARISH COUNCIL MEETING**

Minutes of the Annual Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 21<sup>st</sup> May 2018

### **1901 ATTENDANCE AND APOLOGIES**

*Councillors:* Mr., B Burrough, Mr. P Dibble, Mr. G Harvey, Mr. B Longstaff, Mr. A Plumbly, Mr. M. Rastrick, Ms. J Wright

*Public:* None

*Apologies:* Cllr S Steele (SSDC), Cllr C Paul (SCC)

### **1902 ELECTION OF CHAIRMAN**

Mr. Harvey was nominated as Chairman. There were no other nominations and Mr. Harvey was elected unanimously.

### **1903 ELECTION OF VICE-CHAIRMAN**

Ms Wright was nominated as Vice-Chairman. There were no other nominations and Ms Wright was elected unanimously.

### **1904 ALLOCATION OF MEMBERS' ROLES AND RESPONSIBILITIES**

Roles and Responsibilities were agreed and allocated as follows:-

Neighbourhood Watch – Mr. M. Rastrick

Village Hall Representative – Mr. A. Plumbly

Highways and Footpaths – Mr. G Harvey

Planning – Mr. B. Burrough.

Community Communication Representative – Ms. J. Wright

Village Trust – Mr. G Harvey.

Website – Mr. B. Burrough

### **1905 DECLARATIONS OF INTERESTS**

There were no declarations of interest.

### **1906 MINUTES OF THE LAST MEETING**

Minutes of the Ordinary Parish Council Meeting held on 19th March 2018 were approved and signed.

## **1907 MATTERS ARISING FROM THE MINUTES**

### **a) Provision of dog bin (1869)**

A dog bin has been installed near the footpath from Beer Street to the Church and early indications are that it is well used.

### **b) HMS Merryfield Flying Schedules (1885)**

The Chairman has received a response from Commodore Tindal to the letter sent regarding the lack of information on flying activity. The information is no longer published on the website due to national security, but other ways of providing the information are being investigated. The Community Relations Officer has offered to meet with council representatives and it was agreed that Messrs Harvey and Burrough would attend on the Council's behalf.

## **1908 PARISHIONERS' FORUM**

There were no matters raised.

## **1909 MATTERS OF REPORT**

### **c) Footpaths**

Strimming along Footpath L5 has been carried out by a parishioner. The footpath adjacent to Allens is still affected by overgrown ivy and Mr Harvey will speak to the property owner.

### **b) Highway matters**

Remedial work has been carried out to the culvert near to the telephone box but a large gap still remains which could prove damaging to vehicles. The Clerk will ask Highways to relook at this issue.

### **d) Planning**

No new planning applications have been received

## **1910 TO RECEIVE THE ANNUAL ACCOUNTS AND INTERNAL AUDITOR'S REPORT**

The Receipts and Payments for the year ended 31<sup>st</sup> March 2018 were circulated. Income was £1900, and expenditure was £1895, resulting in a surplus of £5. The reserves stand at £1,923

The Council also received the internal auditor's report which confirmed that there were no areas of concern. The internal auditor has now retired and therefore a new auditor will be needed.

## **1911 TO APPROVE SECTION 1 - ANNUAL GOVERNANCE STATEMENT 2017/18**

The Council approved the Annual Governance Statement 2017/18 and confirmed that it had considered and agreed items 1-9 of the statement.

The statement was signed by the Chairman and Responsible Financial Officer (RFO)

#### **1912 TO APPROVE SECTION 2 - ACCOUNTING STATEMENTS 2017/18**

The Council approved the Accounting statements for 2017/18. The statements were signed by the Chairman and RFO.

#### **1913 TO CONFIRM THAT THE COUNCIL WISHES TO CERTIFY ITSELF AS EXEMPT FROM THE LIMITED ASSURANCE REVIEW**

The Council confirmed that it wished to certify itself as exempt from the limited assurance review and the Chairman signed the exemption certificate.

#### **1914 TO REVIEW AND CONFIRM THE COUNCIL'S INSURANCE ARRANGEMENTS**

It was **resolved** to renew the Council's insurance through Community First at a renewal premium of £205.79.

#### **1915 TO REVIEW AND CONFIRM THE APPROVE RISK ASSESSMENT FOR 2018**

The Council received the risk assessment for 2018 and considers that it has adequate measures in place to mitigate any risks the Council may face. It was **resolved** to approve the risk assessment.

#### **1916 TO REVIEW THE COUNCIL'S FINANCIAL REGULATIONS AND INTERNAL AUDIT CONTROLS**

A new set of financial regulations were adopted in September 2014 and the Clerk considers that these are still appropriate. The Clerk has also reviewed the internal control procedures and considers them to be adequate. It was **resolved** to approve the financial regulations and statement of internal control.

#### **1917 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

a. Clerk's salary	£ 93.33
b. Community First	£205.79
c. SALC	£ 39.40

#### **1918 VILLAGE GREEN OWNERSHIP AND CELEBRATION**

Mr Burrough updated the Council on the matter of the Village Green ownership. The Land Registry refused the initial registration as the epitome of title did not evidence ownership by the Council. Subsequently, SSDC has agreed to transfer the ownership (title unguaranteed) for the sum of £1. It was suggested by Mr Longstaff and agreed by the Council that a social event should be held to mark the transfer of this asset to the Council and it

was agreed to combine the event with the presence of the Morris Dancers on Tuesday 17<sup>th</sup> July.

The occasion will be an informal gathering, with Sue Steele, the SSDC Councillor handing over the ownership document to the Parish Council and food and drink for the parishioners. The Parish Council will make a donation to the cost and the Village Trust will also be approached for funds.

A flyer will be inserted in the next copy of the Beer & Curry inviting parishioners to the evening.

#### **1919 TO CONFIRM RECEIPT OF PRECEPT 2018/19**

The clerk confirmed that the precept of £1270 has been received from South Somerset District Council (SSDC).

#### **1920 CORRESPONDENCE FOR INFORMATION**

- **Final Recommendations for ward boundaries in South Somerset**

The final recommendations for the South Somerset ward boundaries have been produced. Beercrocombe remains within Islemoor which has now lost Hambridge and gained Barrington and Puckington.

#### **1921 DATE OF NEXT MEETING**

Monday 16th July 2018 at 7.30pm.

The meeting closed at 9.05pm



# BEERCROCOMBE PARISH COUNCIL

## ORDINARY PARISH COUNCIL MEETING

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 16<sup>th</sup> July 2018

### 1922 ATTENDANCE AND APOLOGIES

*Councillors:* Mr. B Burrough, Mr. P Dibble, Mr. G Harvey, Mr. B Longstaff, and Mr. M Rastrick,

*Public:* Cllr S Steele (SSDC), Cllr C Paul (SCC)

*Apologies:* Mr. A Plumbly, Ms J Wright

### 1923 DECLARATIONS OF INTERESTS

There were no declarations of interest.

### 1924 MINUTES OF THE LAST MEETING

Minutes of the Annual Parish Council Meeting held on 21<sup>st</sup> May 2018 were approved and signed.

### 1925 MATTERS ARISING FROM THE MINUTES

#### **c) HMS Merryfield Flying Schedules (1885)**

Messrs Harvey and Burrough have attended a meeting with Robert Graydon, CRO, and Michael Goram (Officer in Charge RNAS Merryfield). No assurance was given that the weekly operating times at Merryfield or the key annual dates for RNAS Yeovilton would be published, as they were until autumn 2017. However, an assurance was given that consultation would precede any changes to the historical flying times at Merryfield, which are:

#### Summer

Day: Monday – Thursday	0945 – 1700
Friday	0945 – 1545
Night: Monday – Wednesday	2145 – 2359

#### Winter

Day: Monday – Thursday	0900 – 1645
Friday	0900 – 1530
Night: Monday – Wednesday	1845 – 2245

It may be necessary to night fly at RNAS Merryfield on additional weekdays if the planned night flying earlier in the week is curtailed because of adverse weather conditions, or due to operational requirements.

Due to traffic and security issues, there will be no further open days at Merryfield although the CRO is happy to show small groups of interested parties around.

There is no intention to use RNAS Merryfield for the new F35 aircraft.

**d) Replacement Internal auditor (1910)**

Following the retirement of the Council's internal auditor, Paul Jervis has agreed to undertake this role.

**1926 PARISHIONERS' FORUM**

The Council has received complaints concerning excessive dog barking in the village. The Parish Council has no jurisdiction over this matter but it was agreed that a notice would be placed in the bus shelter, requesting parishioners to control the barking and noise as far as possible.

Although verge cutting has taken place in the Parish, Radigan Lane has been missed although has now been cut by a parishioner. This is happened in previous years and it may be that there is a gap on the maps used by contractors. Cllr Paul has agreed to look into this.

**1927 MATTERS OF REPORT**

**e) Footpaths**

The owner of hedge adjacent to Allens will ensure that the overgrown ivy impeding the footpath is cut back in due course.

The Chairman has received a complaint regarding the accessibility of the Restricted Byway at Frog Street Farm. The complaint has been forwarded to the Rights of Way Team and subsequently to the meeting confirmation was received that work would be carried in the 2<sup>nd</sup> week of August to try and improve the by-way.

The repairs to the gate on Footpath L5 have been completed and the Chairman thanked The Ramblers Working party for their hard work by email.

**b) Highway matters**

Highways has agreed to remove the deep area in front of the culvert to prevent any vehicles getting their wheels caught in the opening.

Cllr Paul advised the Council that Derek Davies is the new Assistant Highway Service Manager and she will arrange for him to make contact and arrange a site visit so that outstanding issues can be discussed.

**e) Planning**

No new planning applications have been received

**f) Neighbourhood Watch signs**

Mr Rastrick confirmed that the new Neighbourhood watch signs had been purchased and were in place. The cost of the signs was £23.50.

### **1928 VILLAGE GREEN CELEBRATION EVENING – UPDATE AND CONFIRM COUNCIL’S CONTRIBUTION**

The Parish Council has received donations of £100 from the Village Trust, and £145.94 from the Social Committee towards the cost of the celebration. The Council has also received a generous donation of champagne from a parishioner.

The food and drinks have been ordered and it was agreed that the Council would reimburse Mr Dibble and Mr Longstaff for their costs incurred once the final figures are known.

The ceremony to officially ‘hand over’ the green will take place at 7pm.

### **1929 GDPR – TO CONSIDER HOW THE COUNCIL WILL COMPLY WITH THE REGULATIONS**

The Clerk outlined the measures that had been implemented to comply with the new GDPR regulations.

An audit of the data held had been carried out. The Council holds very little data other than the Councillors’ email addresses.

The Council will need to adopt a privacy statement which will be published on the website.

A document retention policy will also be adopted.

The Clerk confirmed that the Council’s computer is password protected. A note of the password and password for the Council’s email address will be lodged with the Chairman for safekeeping purposes.

### **1930 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

- |                   |         |
|-------------------|---------|
| a. Clerk’s salary | £ 93.33 |
| b. M Rastrick     | £ 23.50 |

### **1931 CORRESPONDENCE AND ITEMS OF REPORT FOR INFORMATION**

Cllr Steele mentioned that both South Somerset Highways and Planning are under pressure at present due to staff shortages. Several senior staff have recently left and it will take time for their replacements to gain experience.

### **1932 DATE OF NEXT MEETING**

In view of holiday commitments by several councillors, it was agreed that the next Parish Council meeting would be **Monday 15<sup>th</sup> October 2018** at 7.30pm.

The meeting closed at 8.30pm

# **BEERCROCOMBE PARISH COUNCIL**

## **ORDINARY PARISH COUNCIL MEETING**

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 15th October 2018

### **1932 ATTENDANCE AND APOLOGIES**

*Councillors:* Mr. B Burrough, Mr. P Dibble, Mr. G Harvey, Mr. A Plumbly and Mr. M Rastrick,

*Public:* Cllr S Steele (SSDC)

*Apologies:* Mr. B Longstaff, Ms. J Wright, Cllr. C Paul (SCC)

### **1933 DECLARATIONS OF INTERESTS**

There were no declarations of interest.

### **1934 MINUTES OF THE LAST MEETING**

Minutes of the Ordinary Parish Council Meeting held on 16<sup>th</sup> July 2018 were approved and signed.

### **1935 MATTERS ARISING FROM THE MINUTES**

There were no matters arising

### **1936 PARISHIONERS' FORUM**

There were no matters raised.

### **1937 MATTERS OF REPORT**

#### **a) Footpaths**

The Chairman wished to record the Council's appreciation to Mr Galpin for keeping the Mushroom Farm footpath clear of vegetation this summer. This path was previously strimmed by the County Council but in view of budgetary constraints this will no longer occur.

The Ramblers Working Party has carried out some work to improve the accessibility of the Restricted Byway at Frog Street Farm.

#### **b) Highway matters**

Derek Davies, the Assistant Highway Service Manager, has toured the Parish with the Chairman and the following issues have been raised:

Elmbridge – there appears to be further subsidence on the road leading to the bridge. The Clerk will raise the issue with Hatch Beauchamp PC and also contact Taunton Deane Highways again for a further review.

Maintenance of verges - Highways will only maintain the carriageway and Parish Councils may infill the edge of the roads if required.

Broadmead Road – The farmer has agreed to repair the damaged ditch and will look at the possibility of widening the field entrance to prevent further problems recurring.

Depth gauge – This has been erected at the end of Stocks Lane but not at the lowest point of the road. Drivers need to be aware that the standing water may be deeper than indicated. The sign can be lowered so that a more accurate reading is shown but the location cannot be altered.

### **c) Planning**

Application 18/02501/FUL – The erection of a general purpose agricultural building for storage of machinery, dry fodder and straw at Manor Farm.

The Parish Council confirmed that it had no objection to the application. The applicant has confirmed that the building will be used solely for the storage of machinery/vehicles.

### **1938 GDPR – TO ADOPT PRIVACY NOTICE AND RETENTION AND DISPOSAL OF DOCUMENTS POLICY**

The Council discussed the pro forma documents that the Clerk had prepared and it was considered that these documents were not appropriate for such a small Parish Council.

It was agreed that the documents would be simplified to meet the Council's requirements and would be discussed again at the meeting in January.

### **1939 VILLAGE GREEN CELEBRATION EVENING – UPDATE AND CONFIRM COUNCIL'S CONTRIBUTION**

The Village Green Celebration evening was very successful and well attended. The cost of the event was covered by the donations received from the Village Trust and Social Committee.

The Council agreed the reimbursement of catering costs totalling £248 and the registration costs of £46.

### **1940 FORMAL EXPENDITURE APPROVAL**

It was **resolved** to make the following payments:

a. Clerk's salary	£140.00
b. B. Longstaff	£ 133.00
c. P Dibble	£ 115.00
d. R.Burrough	£ 46.00

## **1941 CORRESPONDENCE AND ITEMS OF REPORT FOR INFORMATION**

Cllr Steele mentioned that she had arranged a meeting with the CEO of Yarlington Homes to discuss her concerns regarding the sale of their housing stock.

### **Restoration of Fingerposts**

The Council has received an unsolicited offer to service and maintain the traditional fingerposts for £300 per post. This offer follows the County Council decision to no longer maintain the posts. It was noted that several parishes in the area have already started to restore the posts and it was agreed that a local tradesman would be approached and asked to assist.

## **1942 DATE OF NEXT MEETING**

It was agreed that there was insufficient business for a meeting to be held in November so the next meeting will take place on Monday **21<sup>st</sup> January 2019** at 7.30pm.

The meeting closed at 8.50pm