

BEERCROCOMBE PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

Minutes of the Ordinary Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 21st January 2019

1943 ATTENDANCE AND APOLOGIES

Councillors: Mr. B Burrough, Mr. G Harvey, and Mr. M Rastrick,

Public: Cllr C Paul (SCC)

Apologies: Mr. P Dibble, Mr. B Longstaff, Mr. A Plumbly, Ms. J Wright, Cllr. C Paul (SCC)

1944 DECLARATIONS OF INTERESTS

There were no declarations of interest.

1945 MINUTES OF THE LAST MEETING

Minutes of the Ordinary Parish Council Meeting held on 15th October 2018 were approved and signed.

1946 MATTERS ARISING FROM THE MINUTES

There were no matters arising

1947 PARISHIONERS' FORUM

There were no matters raised.

1948 MATTERS OF REPORT

a) Footpaths

There were no new issues to report

b) Highway matters

Further to the visit by Derek Davies, the Assistant Highway Service Manager, all the major roads leading into Beercrocombe, will be put forward for surface redressing. In the meantime, extensive patching work will be carried out in Stocks Lane.

Highways will also adjust the opening of the culvert near to the Telephone kiosk to reduce the possibility of vehicle damage.

Elmbridge – TDBC Highways has confirmed that the situation is still being monitored but that there are no current plans to carry out works. The

proposed crack sealing method previously mentioned has been ruled out by the service contractor.

c) Planning

A meeting took place at the Bus Shelter on Monday 14th January to discuss **Planning Application 18/03322/FUL – The addition of a window to end elevation and the change of use of existing stables to house dogs (Retrospective) at Homelea, Beercrocombe**

Cllrs Harvey, Burrough, Longstaff, Plumbly and Dibble were present together with five members of the public and the applicant.

The report of the meeting is as follows:

Bob Burrough the planning member for the Parish Council addressed the meeting on the history of the application and the applicant was given the opportunity to expand on any points raised by Mr Burrough.

Members of the public present were then given an opportunity to make their points in regard to the application whether in favour or against the application.

After due consideration the Beercrocombe Parish Council opposed the application for the following reasons:

The application seeks retrospective approval of the conversion of a stable built in 2017 under planning application 17/00145/FUL to a kennel for up to 5 rescue dogs. The Parish Council is concerned that the property is being used as a dog rescue centre and the stable conversion is part of a wider development for which the applicant does not have specific planning permission.

The site, Homelea, is a semi-detached residential property with a small extension on the northern boundary onto which the applicant sought and gained planning approval for the construction of a horse stable. The Parish Council had no concerns regarding that development as horses and stables were a common feature in the local landscape and the environmental issues were understood and considered minimal. This cannot be said of a dog rescue centre as it has environmental issues that do not fit at all well within a close group of residential houses.

During 2018 the Parish Council received complaints against Mr Radford regarding noise of barking dogs and dogs defecating on private property. The Parish Council also notes the findings of the Planning Inspectorate Appeal Ref: PP/X1545/C/15/3130168, 3130171 in which the Inspector concluded the character of a dog rescue centre was materially different from the character of a previous equestrian use. The Inspector also concluded that the dog rescue centre was not a use that was incidental or ancillary to the use of the property as a residence. The Parish Council judges the same conclusions apply to Homelea and hence opposes the application. The decision to oppose the development of a dog rescue centre at Homelea is consistent with the Parish Council's established policy to oppose all livestock building development close to residential houses within the village.

Furthermore, until the applicant acquires planning approval for a dog rescue centre the Parish Council asks the applicant to stop kennelling rescue dogs on the property.

1949 DOG FOULING IN THE VILLAGE

The Council has received reports of dog fouling on the verges in the village. It was agreed that a notice would be placed in the bus shelter asking owners to be responsible and remove any fouling. A dog bin has been provided for this use.

1950 TO REPORT HMS MERRYFIELD FLYING INCIDENT IN PARISH

The Council has been advised of a recent incident involving a helicopter from HMS Merryfield when an underslung load became detached and fell onto land in Frog Street.

A complaint was made, following which a full investigation was carried out by the Commanding Officer of RNAS Yeovilton. The investigation revealed an unusual set of circumstances and additional measures have been put in place to prevent any recurrence in the future.

1951 TO AGREE BUDGET AND PRECEPT REQUIREMENTS FOR 2019/20

A budget had been prepared showing anticipated expenditure to be £1385.

A sum of £80 had been included to cover any costs in restoring the Parish Fingerposts. No further new items of expenditure are anticipated.

The Council therefore agreed to adopt the budget and levy a precept of £1385 to meet the expenditure. This equates to £21 p.a per Band D property.

1952 TO CONSIDER WHETHER THE PARISH SHOULD RENOVATE ITS FINGERPOSTS

As the County Council no longer has the resources to maintain the historic fingerposts, the Council considered whether it should assume this responsibility. There are 3 posts in the Parish which appear to be in good condition but require decorating.

The District Council run a 'Ranger' scheme which may be able to assist and the Clerk will investigate this possibility.

As an alternative it is hoped that the work could be carried out by volunteers with materials financed by the Council.

1953 FORMAL EXPENDITURE APPROVAL

It was **resolved** to make the following payments:

a. Clerk's salary	£140.00
b. Beercrocombe PCC	£150.00
c. CMBCVH	£ 120.00

1954 TO DISCUSS THE COUNCIL'S COMPLIANCE WITH GDPR

Further to the previous meeting, Mr Burrough has carried out further investigations into the Council's responsibilities with regard to the General Data Protection Regulations (GDPR) and reports as follows:

The GDPR is a EU Regulation that has been turned into UK law through the Data Protection Act 2018 (DPA 2018). It replaces the Data Protection Act 1998 (DPA 1998), which obviously has existed for the past 20 years and under which the Parish Council was required to manage the collection, retention and disposal of personal data. This we did in our normal pragmatic, but responsible, manner. I don't recall one complaint regarding our data management over the past 20 years.

The DPA 1998 set out eight data protection principles and these are largely carried over to the DPA 2018. However, the latter also provides a new accountability principle and it is this that has given rise to the demanding technical and organisational measures to ensure compliance with the data protection principles.

Both Acts include the rather impersonal term data "controller", which defines who is responsible for compliance. Under the DPA 1998 data "controller" means a person or persons who determines the purposes for which and the manner in which any personal data are, or are to be, processed. Under DPA 2018 data "controller" means the person, public authority, agency or other body which, alone or jointly with others, determines the purposes and means of the processing of personal data.

The specific inclusion of public authority as a "controller" within the GDPR and DPA 2018 also brought an intense focus on proving compliance within these organisations. However, at the 11th hour Government decided that for the DPA 2018 a public authority specifically excludes parish councils on the grounds that these bodies are very small in terms of personnel, budget and the volume of personal data processed such that the additional safeguards that public authorities normally have to apply would be disproportionate. This removes the onerous requirement to have a Parish Council data protection policy and to prove compliance with it. So, for the normal business of the Parish Council (which under DPA 2018 falls within the category of manual unstructured data) we should continue to manage data protection as we have in the past.

For the parish website it is a bit more complicated. Fortunately, the website is very simple, no cookies and no analytics so it is solely names, telephone numbers and email addresses within the text. Displaying council officials' details is permitted so it is only the data within the 'Clubs and Societies', 'Local Information' and 'Archive' pages that need to be DPA managed. I am confident that within these web pages the information has been provided knowingly and willingly. Therefore, I will continue running the website as I have in the past.

Following this report, the Council agreed to adopt the Privacy Notice as attached and this will be published on the website.

1955 CORRESPONDENCE AND ITEMS OF REPORT FOR INFORMATION

New Police Beat Manager

Terri Lines, introduced herself as the new Beat Manager for the area. The area Police Team is hoping to attend more Parish Council meetings in the future in response to requests from other PCS.

Request for contribution to Somerset Wood

The Parish Council has been asked to contribute towards the 'Somerset Wood' a site that is being established to commemorate the fallen of World War 1. In excess of 11000 trees will be planted which equates to the number of casualties from Somerset. The costs of the initial planting of the trees has been covered by sponsorship and individual parishes are being asked to consider maintaining a number of trees in proportion to the number of fallen from the Parish. A sum of £25 per tree has been suggested.

It was agreed that this request would be further discussed at a later meeting when more Councillors were present to give their views.

Delay in announcement of A358 Preferred Route

Highways England has delayed the announcement of the preferred route for the A358 improvements until the Spring. The delay is to enable further technical assessments to be carried out following the additional consultation held last year.

SCC Parish Paths consultation

The Council has been asked to review its footpaths with regard to the path categories and vegetation clearance schedule. No footpaths in the Parish are currently cleared by SCC although a parishioner does maintain the footpath close to Mushroom Farm.

1956 DATE OF NEXT MEETING

The next meeting will take place on Monday **18th March 2019** at 7.30pm. Items to be discussed will include a possible social event to be held in the summer.

The meeting closed at 8.50pm

Beercrocombe Parish Council

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Privacy Notice

When you contact us

The information you provide (personal information such as name, address, email address, phone number, organisation) will be used to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

Information Security

Beercrocombe Parish Council has a duty to ensure the security of personal data. We will only keep your data for the purpose it was collected for and only for as long as is necessary, after which it will be deleted.

Access to Information

You have the right to request access to the information we have on you. You can do this by contacting the Clerk to the Parish Council.

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact the Clerk to request this.

Information Deletion

If you wish Beercrocombe Parish Council to delete the information about you please contact the Clerk to request this.

Right to Object

If you believe that your data is not being used for the purpose it has been collected for, you may object. Please contact the Clerk to object.

Complaints

If you have a complaint regarding the way your personal data has been used you may make a complaint to the Clerk and the Information Commissioners Office casework@ico.org.uk Tel: 0303 123 1113

Adopted by Beercrocombe Parish Council January 2019