

BEERCROCOMBE PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

Minutes of the Annual Parish Council Meeting of Beercrocombe Parish Council held at Beercrocombe & Curry Mallet Village Hall on Monday 20th May 2019

1968 ATTENDANCE AND APOLOGIES

Councillors: Mr. P Dibble, Mr. G Harvey, Mr. A Plumbly, Mr. M. Rastrick, Ms. J Wright

Public: Cllr M Cavill (SSDC), Cllr C Paul (SCC)
Mr. Cavill was congratulated on his election as District Councillor and welcomed to the meeting.

Apologies: Mr. R. Burrough, Mr. B Longstaff

1969 ELECTION OF CHAIRMAN

Mr. Harvey was nominated as Chairman. There were no other nominations and Mr. Harvey was elected unanimously. Mr Harvey indicated that this would be his last year as Chairman.

1970 ELECTION OF VICE-CHAIRMAN

Ms Wright was nominated as Vice-Chairman. There were no other nominations and Ms Wright was elected unanimously.

1971 ALLOCATION OF MEMBERS' ROLES AND RESPONSIBILITIES

Roles and Responsibilities were agreed and allocated as follows: -
Neighbourhood Watch – Mr. M. Rastrick
Village Hall Representative – Mr. A. Plumbly
Highways and Footpaths – Mr. G Harvey
Planning – Mr. B. Burrough.
Community Communication Representative – Ms. J. Wright
Village Trust – Mr. G Harvey.
Website – Mr. B. Burrough

1972 DECLARATIONS OF INTERESTS

There were no declarations of interest.

1973 MINUTES OF THE LAST MEETING

Minutes of the Ordinary Parish Council Meeting held on 18th March 2019 were approved and signed.

1974 MATTERS ARISING FROM THE MINUTES

a) Parish Social event

The event will take place on Tuesday 11th June to coincide with the visit of the Morris Men. Food will be available at a nominal cost provided by Mr Dibble. Parishioners should bring their own drink.

1975 PARISHIONERS' FORUM

There were no matters raised.

1976 MATTERS OF REPORT

a) Footpaths

Complaint and concerns were received about the cutting of the footpath L13 Mushroom Farm footpath by a volunteer approved by the Parish Council who have agreed with Somerset County Council, the responsible authority for footpaths, to cut this footpath. In future there will be no cutting between the Beer Street gate and the third gate on the footpath and this will now become the responsibility of the land owners. The rest of the footpath will continue to be cut by a volunteer approved by the Parish Council.

b) Highway matters

No new issues to report.

c) Planning

No new planning applications have been received

1977 TO DISCUSS REPLACEMENT OF TREES ON VILLAGE GREEN

It has become apparent that some of the trees on the Village Green are in poor health and should be replaced. The Parish Council has been asked to contribute to the cost and the Beercrocombe Trust will be approached for further funding. It was agreed that 2 or 3 new trees should be purchased as a replacement for the diseased trees.

1978 TO RECEIVE THE ANNUAL ACCOUNTS AND INTERNAL AUDITOR'S REPORT

The Receipts and Payments for the year ended 31st March 2019 were circulated. Income was £1581, and expenditure was £1573, resulting in a surplus of £8. The reserves stand at £1,931

The Internal Auditor's report was not yet available. It will be approved at a future meeting.

1979 TO APPROVE SECTION 1 - ANNUAL GOVERNANCE STATEMENT 2018/19

The Council approved the Annual Governance Statement 2018/19 and confirmed that it had considered and agreed items 1-9 of the statement. The statement was signed by the Chairman and Responsible Financial Officer (RFO)

1980 TO APPROVE SECTION 2 - ACCOUNTING STATEMENTS 2018/19

The Council approved the Accounting statements for 2018/19. The statements were signed by the Chairman and RFO.

1981 TO CONFIRM THAT THE COUNCIL WISHES TO CERTIFY ITSELF AS EXEMPT FROM THE LIMITED ASSURANCE REVIEW

The Council confirmed that met the criteria for exemption and wished to certify itself as exempt from the limited assurance review. The Chairman signed the exemption certificate.

1982 TO REVIEW AND CONFIRM THE COUNCIL'S INSURANCE ARRANGEMENTS

It was **resolved** to renew the Council's insurance through Community First at a renewal premium of £205.79.

1983 TO REVIEW AND CONFIRM THE APPROVE RISK ASSESSMENT FOR 2019

The Council received the risk assessment for 2019 and considers that it has adequate measures in place to mitigate any risks the Council may face. It was **resolved** to approve the risk assessment.

1984 TO REVIEW THE COUNCIL'S FINANCIAL REGULATIONS AND INTERNAL AUDIT CONTROLS

A new set of financial regulations were adopted in September 2014 and the Clerk considers that these are still appropriate. The Clerk has also reviewed the internal control procedures and considers them to be adequate. It was **resolved** to approve the financial regulations and statement of internal control.

1985 FORMAL EXPENDITURE APPROVAL

It was **resolved** to make the following payments:

a. Clerk's salary	£ 96.66
b. Community First	£205.79
c. SALC	£ 38.91

1986 TO CONFIRM RECEIPT OF PRECEPT 2019/20

The clerk confirmed that the precept of £1385 has been received from South Somerset District Council (SSDC).

1987 CORRESPONDENCE FOR INFORMATION

- **Closure of Beer Street**

Beer Street had been closed without warning for several days in April, resulting in children having to walk long distances to pick up the school bus. The Chairman had written to Wessex Water voicing concerns at the situation. Wessex Water have replied apologising for the closure which was for an emergency repair. In these instances, the road may be closed without notice.

- **County Councillor's Wellbeing Fund**

Cllr Paul advised the meeting that every County Councillor has been given funds to distribute for Health and Wellbeing purposes. She indicated that the Parish Council would be able to apply for funds from the scheme to cover the costs of replacing the trees on the Village Green.

1988 DATE OF NEXT MEETING

Monday 15th July 2019 at 7.30pm.

The meeting closed at 9.05pm